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To whom it may concern

Dear Sir or Madam

**Re: Bluejay Construction**

Bluejay Construction has just completed, on time, an infill extension to the first floor of our school building on a 14 week programme. The project consisted of a learning support suite of 6 small rooms, 1 full size classroom and two outdoor terraced areas. The build also incorporated a 'green' sedum roof, mirrored light tubes and full fixtures and fittings.

The management of the project was excellent. Paul Quennell, Contracts Manager, drove the project with enthusiasm and care and was always available to talk through working schedules. His forward thinking and provision of information to the school staff was very much appreciated by all.

The whole project was carried out extremely efficiently and in a considerate manner bearing in mind that the school was fully functioning for the majority of the project. The safety of the pupils and staff was never put into question. The quality of the finished project is of the highest possible standard and we are delighted with the excellent new space we have for our children.

I would have no hesitation in recommending Bluejay for any similar construction work particularly in an educational climate where considerate liaison is so important.

Yours sincerely

A handwritten signature in blue ink that reads "David Manley". The signature is written in a cursive style and is underlined with a blue line.

David Manley  
Headteacher